



**CONTRACT FOR EXHIBIT SPACE IN
VEGREVILLE AGRICULTURAL SOCIETY
2020 MARKET PLACE**

SHOW DATE: August 6, 7 & 8, 2020
SET-UP: WED Aug. 5 1:00 pm – 7:00 pm, THU Aug. 6 8:00 am – 11:00 am
SHOW HOURS: THU Aug. 6, Noon – 8:00 pm
FRI Aug. 7, Noon – 8:00 pm
SAT Aug. 8, Noon – 7:00 pm
LOCATION: Vegreville Arena (4905 – 48 st) *NEW location this year*
Entry to Market Place is included with admission to the Vegreville Fair

CONTACT: Ag Society Office: 780-632-3950 vegrevilleagsociety@gmail.com
Urgent Matters: 780-603-3839

(PLEASE PRINT CLEARLY)

Business Name: _____

Contact Person: _____

Address: _____

Street Address or Box

City

Postal Code

Phone: _____ **Email:** _____

Website: _____

If you require power, list what it's for (be specific) power spots are limited

*****You will need to bring a minimum 100' extension cord for power*****

List Brand Name and Description of Product(s) Sold. If exhibit is a service or information, list this. Only items listed here may be displayed, demonstrated or sold. The Market Place Committee will consider all such requests, but does not guarantee authorization will be given.

****Any food vendors must be AHS approved, provide certificate with application and be subject to inspection**

Layout Requested:

Booth # of spaces _____ @ \$225.00 _____

Single Table # of spaces _____ @ \$100.00 _____

Additional Table # of spaces _____ @ \$ 75.00 _____
(max. 1)

Power (if needed) # of spaces _____ @ \$ 5.00 _____

GST (5%): _____

Total Enclosed: _____

Table or Booth # Preferred: _____ (Not guaranteed)

Number of Exhibitor Badges required (Max. 2/table) _____

<p style="text-align: center;">OFFICE USE ONLY</p> <p>TABLE #: _____</p> <p>PAID BY: _____</p> <p>DATE: _____</p> <p>INITIAL _____</p>

BOOTH/TABLE OPTIONS

Table size: 8' x 30"

Layout Choices:

Cost:

Booth – 10' x 10' space, one table provided	\$225.00 +GST
Single Table (use of table only)	\$100.00 +GST
*Additional single table (Max. of 2)	\$75.00 +GST

Power: \$5.00/table for the weekend Limited power spots are available

Chairs: One chair will be provided per table, a limited number of additional chairs may be available on a first come first serve basis

**** Absolutely NO animals allowed inside arena at any time**

SETUP/TEARDOWN

The 2 bay doors on the South side of the arena will be open during setup and teardown times, park adjacent to the building between the two doors while unloading and loading, do not block the doors. Please be considerate to other exhibitors and move vehicles out of the way as quickly as possible to allow everyone time and space to bring products and displays inside. Absolutely no vehicles inside the building at any time. Parking on the grounds during active fair times requires a parking pass, and vehicles must vacate the area before those times or risk towing at owner's expense. There is plenty of close street parking as well as parking in the Rec Centre/Arena parking lot.

LEASE TERMS

The term of the lease shall commence at 1:00 pm Wednesday, August 5th, 2020 and end at 11:00 pm on Saturday, August 8, 2020. Exhibitors agree to keep entire displays intact until 7:00 pm on August 8, 2020. No exhibitor shall dismantle or remove any part of their displays prior to this set end time.

PAYMENT

Payment Terms: Exhibitors will not be allowed to setup if full payment has not been received prior to the show. Payment is required with application. No space assignment will be made until full payment is received.

***** There will be no refunds once application accepted.** Full balance must be paid before a space will be allocated to you.

Payment Methods: Cheque (payable to Vegreville Agricultural Society), e-Transfer, Credit Card, Cash

Completed contract with payment can be mailed to:

Vegreville Agricultural Society, 4753 45 Ave, Vegreville AB T9C 1L1

2020 Exhibit Space – Terms & Conditions of Contract

1. Vegreville Agricultural Society (VAS) agrees to provide exhibit space as described on page 2 of this contract
2. Exhibit space shall not be sublet by the Exhibitor without permission of VAS
3. VAS reserves the right to reject, prohibit or relocate exhibits for the good of the show
4. VAS reserves the right to cancel this contract at any time, refunds for such will be at the discretion of VAS.
5. The Exhibitor is responsible for obtaining liability insurance for the period of the show, including move in/out. The Exhibitor is liable for any loss or damage caused by the exhibitor to others or the exhibition facility
6. No moving in or out of goods or dismantling of displays will be permitted during the entire run of the show. The Exhibitor agrees to remove his/her exhibit, etc. from the exhibit facility by the final move-out time. If unable to do so, the Exhibitor agrees to make suitable arrangements or pay for such additional costs as may be incurred.
7. The Exhibitor agrees to staff their table at all times during show hours.
8. The Market Place Manager may refuse entry to or require to leave (without refund) any visitor, exhibitor or person who, in the opinion of the Market Place Manager, is unfit, intoxicated or is in any way interfering with the smooth operation of the show, set-up or dismantling thereof.
9. Booth sharing is not allowed. Only one business is permitted per space.
10. Display, demonstration and distribution of promotional material outside of the exhibitor's space is not permitted.
11. No Exhibitor will be allowed to move in until payment has been received in full.
12. **Cancellation Policy:** no refund will be issued.
13. All applicable municipal, provincial, and federal regulations, including those pertaining to fire, health, safety and liquor must be complied with. The exhibitor assumes sole responsibility for same.
14. Exhibitors shall comply with all local and provincial ordinances covering licenses, permits, etc. as required.
15. Sound or audio/video equipment must be subdued sufficiently to not cause nuisance to other exhibitors.
16. **Height limitations** ~ applicable to **tables** for displays: to a maximum of 2' on the table, 5' behind the table. Exceptions at Market Manager discretion

Liability/Insurance: VAS shall not be responsible for loss or damage to displays or property of the Exhibitor arising from any cause whatsoever, nor for any other claims or liabilities which may arise as a result of the granting of this agreement. VAS shall not be responsible for personal injury caused to the Exhibitor, his agents or employees while they are in the Market Place areas or arising from their participation in the Market Place. The Exhibitor agrees to indemnify VAS for any and all loss suffered by him or by any member of the public by reason of the negligence of the Exhibitor, his agents or employees. Exhibitors are advised to contact their own insurer to arrange appropriate insurance coverage.

The undersigned acknowledges reading the contract and hereby agrees to abide by and be bound by the terms, conditions, rules and regulations contained in this document.

Exhibitor Name (Please Print) _____

Exhibitor Signature _____

Date _____